

# ECA Safety & Health Committee Minutes

**Date:** 5/13/2009

**To:** S & H Committee

**From:** Gerry McEwen –Committee Chair

**RE:** Wed. May 13<sup>th</sup> Meeting

1. Introductions made and expectations from all in attendance on what they would like to see come from the committee. Here are the items put on the table in no particular order:

- Cal OSHA Inspections – what are they looking and/or citing
- Cal OSHA Partnership Programs -VPP/Sharp/Golden Gate Programs
- Cal OSHA Regulations – updates/changes
- Availability of Training
- Education
- Useful forum for experience
- Members access to safety information
- Small business options regarding safety

2. Reviewed all agenda items:

- Goals for the committee
- Set time and frequency of meetings – 2nd Wednesday of every month at 10:00am ECA office
- Members will submit to Gerry any articles/lessons learned/accidents etc. for magazine
- Safety meeting topics English and Spanish need to be utilized and also use an on site translator and have that employee signoff on the tailgate meeting as the translator using something along the lines of the following language

The above employee/s do not read English but understands English and was read the above by \_\_\_\_\_.

Employee/s do not understand English and this was translated to the above employee by \_\_\_\_\_.

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- Briefly discussed the need for understanding the regulations in particular the training and authorized training sections
  - Members volunteered to take the 5 pages of websites and verify if valid sites and applicable to the association's needs.
  - Gerry is asking John our magazine publisher/website guru to set a tab/link for safety so we can post items of relevance for all members.
3. The committee was asked if they would work on safety programs that we could sell to the members. Liability issues were discussed if we generate specific programs and also the availability of free programs. It would be best if we just posted the Cal OSHA model programs on site.
  4. Reviewed the name options for the committee and possible logos – narrowed down options and will be decided at next meeting.
  5. Contact sheet of the committee members will be generated and emailed out.
  6. Open forum.

Covered training – train the trainer, coordinators, union training availability, how and when to train

For the next meeting please forward any items to Gerry to put on the agenda. Next meeting will be on June 10<sup>th</sup> at 10:00 am – ECA office on Florence in Downey.

Thank you all for attending and participating.

- Gerry